

**CIVIL SERVICE COMMISSION  
WATERBURY, CONNECTICUT**

Open Competitive Exam #1670  
**SALARY:** \$82,000 - \$102,000p/yr

**OPEN COMPETITIVE EXAMINATION FOR: PUBLIC HEALTH DIRECTOR**

**FRINGE BENEFITS:** Choose from three available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Leave; Personal Days.

**LAST DAY FOR FILING APPLICATIONS**

**Applications,** which may be obtained at the Civil Service Office, **must be on file** at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 by 4:50 p.m. on:

DECEMBER 30, 2004

**IMPORTANT:**

1. **Veterans** – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. **Residents** – Residency points shall be added in accordance with the amendment to the Civil Service Rules and Regulations. Proper documentation (Civil Service Office Request for Residency Points) must be submitted with application of employment.

**EXAMPLES OF DUTIES:** Under appointment and direction of the Mayor, the Director of Public Health administers a comprehensive public health program including the enforcement of laws and regulations relating to communicable disease control, environmental and public health including health care within the city's school system. The Public Health Director works with considerable freedom of professional and administrative action, subject to administrative direction and major policies established by the State Department of Health and the City Public Health Commission. Plans, directs and supervises a comprehensive environmental health program including inspection and program compliance of all food service establishments including the investigation of complaints and violations. Plans, directs and supervises bio-terrorism preparedness, hazardous materials and other emergency health matters. Plans, directs and supervises community health programs. Plans, directs and supervises communicable and chronic disease programs including immunization programs. Plans, directs and supervises the departmental budget, departmental reports required by city, state and federal authorities and assures said agencies have consistent reliable information from the department. Plans, directs and supervises, in consultation with the Director of Nurses, the city school health care program. Plans, directs and supervises educational campaigns and public forums on a variety of health issues. Advises the Mayor and senior staff including Police, Fire and Emergency Management officials on health related issues including emergency medical services. Performs other duties that may be required from time to time.

**REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:** Comprehensive knowledge of public health administration, environmental health, preventive medicine, community health and communicable and infectious diseases. Ability to supervise employee professionals, interact with community physicians and other health care providers and maintain strong alliances and relationships with state and federal agencies and officials. Excellent budget skills including reporting, forecasting, compliance and writing. The ability to interpret federal, state and local laws and regulations. General knowledge of bio-chemistry, bacteriology and biology.

**IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING EXPERIENCE:** Must be a licensed physician or hold a graduate degree in public health as a result of at least one year's training, including at least sixty hours in local public health administration, in a recognized school of public health, and have five years experience in similar supervisory position.

**SPECIAL NOTE:** Three (3) year contract provision by City Charter.

The Parts and Weights for this examination will be determined prior to conducting the exam.

Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination.

**APPEAL PROCESS:** An applicant may appeal a notice of rejection of his/her application to the Civil Service Commission within fifteen (15) days of receipt of such notice.

Please notify the Civil Service Office of a change in address. Notification will be mailed to the address written on your application.

**THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER**  
**E.O.E. M/F/H/V**